

Explanation of Follow-Up Reports

This form can be found under the Forms and Information Tab of your program's webpage. This section is divided by award so please be certain that you follow the requirements for the award you were provided.

All reports are due by August 25.

All reports should be submitted to Kellogg office through Submittable.

Expense Report

This form must be filled out as a tracking sheet of your expenses during your travel. It is meant to offer a general idea of your expenses. (Note that this form is available online under the Forms and Information tab of your program's webpage.)

Final Report

This is a report about your fellowship or grant program experience. Refer to information below for specific requirements. **Please note that this report will be posted to the Kellogg Institute website.** All reports should be double-spaced with one-inch margins. Please include your name and summer location at the top of the page. Do not include a cover page.

Pre-ETW and ETW FELLOWSHIP REQUIREMENTS

- **Photos**
- **Expense Report**
- **Final Report**

This is a two- to three-page report that should evaluate the challenges and rewards of pursuing the field project and discuss how the experience informed your understanding of the region. The final report will be posted to the Kellogg website to allow potential applicants to the fellowships to learn more about your project.

GRANT REQUIREMENTS

- **Photos**
- **Expense Report**
- **Final Report**

This is a three-to-five-page report reflecting on your accomplishments and challenges in your research. It should also explain your findings in relation to your original proposal and explain what you hope to accomplish with the research you have conducted. The final report will be posted to the Kellogg website to allow potential applicants to learn more about your project. Please include the title of your project at the top of the first page.