In the Field: Cultivating Collaboration and Innovation
University of Notre Dame – South Bend, Indiana
February 8-9, 2013

INFORMATION PACKET

Congratulations again on your acceptance to "In the Field: Cultivation Collaboration and Innovation,” the Fifth Annual Human Development Conference (HDC) at the University of Notre Dame. Thank you for confirming your participation.

The following packet is meant to provide you with the information you will need to plan your visit and help make this conference a success. Also included are a checklist of obligations and a list of important dates. Please feel free to contact us with any questions at hdc@nd.edu.

This year’s HDC has received Green Event Certification through the University of Notre Dame’s Office of Sustainability. As a result, we are trying to minimize paper usage, food waste, and individually packaged items during the course of this event. We will be using electronic communication for future announcements and updates, so please check our website for any additional information at www.nd.edu/~hdc.

We look forward to meeting you in February and learning about your research that contributes to your passion for human development.

Sincerely,

Ana Dionne Lanier and Shannon McDowell
Presenter Liaisons
Human Development Conference 2013
University of Notre Dame

Contents of this packet:

I. Getting Together: Conference Logistics, Presentation Guidelines, and Tentative Schedule
II. Travel to Notre Dame
III. Accommodations
IV. Important Dates
I. Getting Together: Conference Logistics & Presentation Guidelines

The conference will take place on Friday, February 8, and Saturday, February 9, 2013, at the University of Notre Dame, located in South Bend, Indiana. Presenter registration will begin at 1:15 pm on Friday afternoon. Presenters are expected to be here for the entirety of the conference, from Friday morning to Saturday evening. Schedule updates will be posted on the HDC website at www.nd.edu/~hdc.

The conference is sponsored by the Ford Family Program in Human Development Studies and Solidarity and cosponsored by the Center for Social Concerns and SIT Study Abroad, a program of World Learning.

Presentation Guidelines

Panel Presenters:

- Length: 12 minutes
- Format: Presenters typically utilize some form of a Powerpoint presentation. We encourage creativity, such as the use of graphs, charts, videos, etc.
- What to include:
  - Briefly introduce research and relevance
  - Methodology
  - Discuss results and conclusion (this make up the bulk of the presentation)
  - Relate research to the conference theme.
- Keep in mind that you will be presenting your research in a panel along with 2 to 3 other students connected through a similar theme. The last part of the panel will be dedicated to discussion and questions from the audience led by the moderator.

Poster Presenters:

- All posters must present your original work or research.
- Posters should give attendees a clear idea of your work even when you are not there to explain it. Use of captions and descriptions is appropriate. Remember, posters will be up the entire weekend for people to view. You can use the following as guidelines for your poster outline:
  - Title & Author
  - Background (& Map)
  - Hypothesis or Major Problem
  - Methods
  - Results
  - Development Implications & Discussion
Poster Presenters (cont.)

- Poster must include the student’s name, school, and location of research study.
- Typical poster sizes are approximately 3’ tall and 4’ wide. Please remain within these dimensions.
- An easel will be provided for display.

Weekend Schedule (subject to change)

Friday, February 8

1:15 pm – 2:15 pm  Presenter Registration

2:30 pm  Opening Remarks

3:15 – 4:45 pm  Panel Session 1

5:00 – 6:30 pm  Panel Session 2

6:30 pm  Casual Dinner

7:00 pm  Remarks by Matt Cashore: Photography, Development and Ethics

Saturday, February 9

9:30 – 10:30 am  Coffee and Light Breakfast

10:30 am – 12:00 pm  Panel Session 3

12:00 – 1:00 pm  Lunch

1:00 – 2:15 pm  Poster Presentations

2:30 – 4:00 pm  Panel Session 4

4:15 – 5:45 pm  Panel Session 5

6:30 pm  Closing Dinner with Keynote Speaker Sara Seivers

Opening Remarks, Panel Sessions and Poster Presentations will take place in the Hesburgh Institute for International Studies. Locations for the other events will be announced at a later time. As the conference weekend approaches, please check the website http://nd.edu/~hdc for an up-to-date schedule.
II. Travel to Notre Dame

The majority of the conference will be held at the *Hesburgh Institute for International Studies at the University of Notre Dame*, located in South Bend, Indiana. (Note: This is not to be confused with the Hesburgh library, which is also located on the Notre Dame campus.)

Notre Dame, Indiana, is approximately 90 miles east of Chicago. The surrounding communities are South Bend and Mishawaka.

**Car Travel**

*From the north, east, or west (ex. Chicago)*

The University is located South of the Indiana Toll Road (Interstate 80/90).

- Take exit 77 toward IN-933/US-31/S Bend/Notre Dame from I-80/90 E
- Turn right onto Indiana 933 S/S. Dixie Way. Proceed 1.1 miles
- Turn left at the 4th stoplight, Angela Boulevard. Proceed 0.8 miles.
- Turn left at the 1st stoplight, Notre Dame Ave.
- Turn right at the 1st stop sign, Holy Cross Drive.
- Visitor parking is located on the right hand side of the street. Signs will identify the parking lot.
From the south (ex. Indianapolis):

- Take US 31 North. It becomes Indiana 933/US 31/Michigan St. just south of South Bend.
- Proceed on Indiana 933/US 31/N. to Angela Boulevard, which is the second stop light north of the St. Joseph River.
- Turn left at the 1st stoplight, Notre Dame Ave.
- Turn right at the 1st stop sign, Holy Cross Drive.
- Visitor parking is located on the right hand side of the street. Signs will identify the parking lot.
Air Travel

*Flying into the South Bend Regional Airport:* Flying into the South Bend Regional Airport can be a more convenient way to travel to Notre Dame. Airlines serving South Bend include Allegiant, Frontier, Delta, and United Airlines.

Cab fare from the South Bend Regional Airport is approximately $12. There are typically cabs waiting just outside the airport. A list of approved cab services are available on the South Bend Regional Airport website at [http://www.flysbn.com/taxi_information.php](http://www.flysbn.com/taxi_information.php).

*Flying into Chicago Airports:* Flying into Chicago O'Hare or Midway Airport can be a cheaper way to travel to Notre Dame. This plan avoids a flight from Chicago to South Bend. Bus transportation is available from both Chicago airports directly to the campus of Notre Dame or to the South Bend Regional Airport. Train transportation is also available from Chicago to the South Bend Regional Airport. See the next section for bus and train information.

Train Travel

*From Chicago O’Hare to Millennium Station:* Follow the signs in the airport for trains to the city. In the station, follow the flashing yellow light to find the train that is loading passengers. Take the Blue Line towards the Forest Park Terminal to the **Washington** station. From that stop, walk one block north on Dearborn Street and 3 blocks east on Randolph Street to arrive at Millennium station, where you can board the South Shore Line to the South Bend airport.

On the way back to Chicago O’Hare, take the South Shore Line to Chicago’s Millennium Station. Walk 3 blocks west along Randolph Street to Dearborn Street. Turn left on Dearborn Street and proceed to the **Washington** subway station for the Blue Line. Follow overhead signs towards Chicago O'Hare. Ride the train to the O'Hare station, which is at the end of the line. The train ride to O’Hare takes approximately 40 minutes and runs every 5-10 minutes depending on the time of day.
From Chicago Midway to Millennium Station: Follow the signs in the airport for trains to the city. Board the Orange Line and take it to the Randolph/Wabash station. Walk 1 block east on Randolph Street to arrive at Millennium Station, where you can board the South Shore Line to the South Bend airport.

On the way back to Chicago Midway, take the South Shore Line to Chicago’s Millennium Station at Randolph Street. Walk 1 block west along Randolph Street to Wabash Avenue and enter the Randolph/Wabash station for the Orange Line. Follow signs and take the train marked with orange signs to Midway Airport. Ride to the Midway station, which is at the end of the line. The train ride to Midway takes about 30 minutes and runs every 5-10 minutes depending on the time of day. Follow the signs and take the overhead passage to the airport terminal, about one-quarter mile.

From Chicago’s Millennium Station to the South Bend Regional Airport: The South Shore Line commuter train travels from downtown Chicago to the South Bend Regional Airport. One-way fare is $11.75. The train takes about three hours to travel from Millennium station to South Bend, but keep in mind the one-hour time change between South Bend and Chicago. Additional information is available at www.nictd.com or by calling (800) 356-2079. To arrive at the downtown terminal of the South Shore Line in Chicago (Millennium Station), take the Blue Line train from O’Hare Airport or the Orange Line train from Midway Airport (see above).

From Cities across the Country: Amtrak runs directly to South Bend. After arriving at the station, you would then need to call a taxi to take you to the Notre Dame campus. Please refer to www.amtrak.com for schedules.

Bus Travel

From Chicago Airports: Coach USA provides bus transportation from O’Hare and Midway airports in Chicago and runs directly to the Notre Dame campus. Round trip tickets cost $69 round trip and $40 one-way, and run approximately every two hours. Please refer to http://www.coachusa.com/tristateunitedlimo/ for schedules.

From Midwestern Cities: If you are traveling in the Midwest, check for low fares from Megabus, which has stops in Chicago. You would then need to take the train or another bus to South Bend. Schedules and stations are available at http://www.megabus.com/us/.

From Cities across the Country: Greyhound stops at South Bend Regional Airport. Schedules and stations are available at http://www.greyhound.com
III. Accommodations

Presenters are welcome to stay with a Notre Dame student or to seek off-campus accommodation in a local hotel. Review the following options and let us know of your choice in the Google survey that is due Friday, December 28.

With a Notre Dame Student

Presenters have the option of requesting a student host from Notre Dame. Most Notre Dame students live on-campus, within easy walking distance of the conference location. On-campus student hosts may or may not be conference presenters or attendees.

In a Local Hotel

In order to help accommodate presenters, we have reserved a block of rooms at four local hotels (listed below) under the name Notre Dame/Ford Human Development Conference. Please make reservations under this name in order to receive the conference discount. To receive these reduced rates, reserve your hotel room no later than January 28, 2013. The discount is not guaranteed following January 28, 2013.

To keep costs down for students, we are offering to pair presenters together to split the cost of the room if the room has double beds. Presenters will be in charge of contacting the hotels and reserving the rooms. Further information will be provided once we have paired presenters. Please remember that these pairings are random and we are not responsible for any personal differences that may arise. We cannot guarantee that presenters who express interest in having a roommate will receive one. Please indicate your preferences in the Google survey.
The Jameson Inn / Quality Inn in South Bend has rooms that will be available at a discounted rate of $69.99/night plus tax. The Jameson Inn is currently in the process of changing names and will become the Quality Inn sometime during the next couple of months. The hotel is located less than two miles from campus within walking distance. A breakfast bar is offered each day.

Jameson Inn / Quality Inn  
215 Dixie Way South / State Road 933  
South Bend, IN 46637 (574)  
277-3211  
http://www.jamesoninns.com

The Inn at Saint Mary’s has rooms that will be available at $109.00/night plus tax. Hotel shuttle service to the airport and campus is available with advance communication. It is located less than 1.5 miles from campus within walking distance. A breakfast bar is offered each day.

Inn at Saint Mary's Hotel & Suites  
53993 Indiana State Route 933  
South Bend, Indiana 46637  
telephone: 574.232.4000 / toll free telephone: 800.947.8627 / fax: 574.289.0986  
www.innatsaintmarys.com

If you wish to make other arrangements for accommodation, visit www.visitsouthbend.com or contact the South Bend / Mishawaka Convention & Visitor Bureau at 1-800-519-0577.
IV. Important Deadlines

December 28

● Online Google Survey Due.
  https://docs.google.com/spreadsheet/viewform?fromEmail=true&formkey=dEo2TVZQdGNnUWpzeEx5RVJRSgTEtUE6MQ

January 18

● Submissions for HDC 2013 Photo Competition due.  
  The subject of the email should be “Photo Contest Submission.”
● Online consent form due for audio/video recording of your presentations. (More details concerning the photo contest and the link to the waiver will be available in an email to all presenters and on the conference page website.)

January 28

● Hotel Room Block Release Date. Reservations need to be made by this date.
● Provide requests for technology needs on day of conference by email (hdc@nd.edu). PowerPoint presentations require no prior requests.

February 1

● PowerPoint presentations for panel presenters due to hdc@nd.edu for download onto ND server. The subject of the email should be “Powerpoint to Upload.”

February 8-9

● “In the Field: Cultivating Collaboration and Innovation”